

A G E N D A

FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD

December 12, 2000 Meeting, 11:00 a.m.
Bureau of Local Government Conference Room A

SECTION I. AGENCY CONTRACTS

1. DEPARTMENT OF COMMUNITY HEALTH

- | | | |
|----|--|---|
| 1) | Birchwood Nursing Center
Traverse City, MI | \$ 2,150,785.01 Total
Nursing home services for
older adults with mental
illness |
| 2) | Southeastern Michigan Health
Association
Detroit, MI | \$ 153,384.00 Amendment
\$ 9,937,948.00 New Total
Project funding changes and
additional projects under
the master agreement |
| 3) | Michigan Public Health
Institute
Okemos, MI | \$ 421,924.00 Amendment
\$ 16,021,902.00 New Total
Project funding changes and
additional projects under
the master agreement |

2. DEPARTMENT OF CORRECTIONS

- | | | |
|----|---------------------------------------|---|
| 1) | Wayne County Sheriff
Hamtramck, MI | \$ 568,750.00 Total
Project funding to address
substance abuse among
offender population -
Project STOP |
|----|---------------------------------------|---|

3. FAMILY INDEPENDENCE AGENCY

- | | | |
|----|---|---|
| 1) | Michigan Public Health
Institute
Okemos, MI | \$ 1,431,951.00 Total
To maintain a State Child
Fatality Surveillance System
for local multi-disciplinary
teams |
| 2) | Lutheran Child and Family
Services of Michigan
Bay City, MI | \$ 200,000.00 Amendment
\$ 900,000.00 New Total
To provide foster parent
recruitment through a media
campaign and to coordinate
and refer inquiries from
potential foster parents to
foster care organizations |

3. FAMILY INDEPENDENCE AGENCY continued

- | | | | |
|----|---|---|---|
| 3) | Catholic Social Services of
Muskegon
Muskegon, MI | \$ 19,313.00 Amendment
\$ 263,082.00 New Total | To provide a variety of teen
parent services including
assistance in obtaining
employment skills and risk
factors associated with teen
pregnancy and parenting |
| 4) | Jackson County Health
Department
Jackson, MI | \$ 19,313.00 Amendment
\$ 263,063.00 New Total | To provide a variety of teen
parent services including
assistance in obtaining
employment skills and risk
factors associated with teen
pregnancy and parenting |
| 5) | Kalamazoo County Human
Services Department
Nazareth, MI | \$ 19,313.00 Amendment
\$ 256,813.00 New Total | To provide a variety of teen
parent services including
assistance in obtaining
employment skills and risk
factors associated with teen
pregnancy and parenting |
| 6) | Catholic Social Services
Grand Rapids, MI | \$ 12,017.00 Amendment
\$ 257,542.00 New Total | To provide a variety of teen
parent services including
assistance in obtaining
employment skills and risk
factors associated with teen
pregnancy and parenting |
| 7) | Inter-Tribal Council of
Michigan, Inc.
Sault Ste. Marie, MI | \$ 12,017.00 Amendment
\$ 257,542.00 New Total | To provide a variety of teen
parent services including
assistance in obtaining
employment skills and risk
factors associated with teen
pregnancy and parenting |

3. FAMILY INDEPENDENCE AGENCY continued

- | | | |
|-----|--|---|
| 8) | Regional 4C Agencies
(Listing on file) | \$ 135,143.00 Amendment
\$ 11,770,890.00 New Total
To provide various child
care services including
referrals, provider support
and outreach |
| 9) | Orchards Children's
Services, Inc.
Southfield, MI | \$ 690,212.00 Amendment
\$ 2,557,331.00 New Total
To provide in-home services
to at-risk children and
facilitate reunification of
families |
| 10) | Michigan Foster/Adoptive
Parent Association
Holt, MI | \$ 6,507,851.00 Total
To provide statewide foster
parent training support and
mentoring services for
current and new county/
agencies |
| 11) | City of Detroit, Dept. of
Human Services
Detroit, MI | \$ 698,230.00 Total
To weatherize dwellings of
low-income families to
reduce energy costs |

SECTION II. DMB CONTRACTS

Requests approval of the following:

NEW CONTRACTS

4. DEPARTMENT OF CORRECTIONS

- | | | |
|----|---|--|
| 1) | Burlington Industries, Inc.
Edwardsville, IL | \$ 1,568,000.00 - 3 Years
472R0021515 Uniform Fabric
Michigan State Industries |
| 2) | Saxon Textile Corp.
New York, NY | \$ 822,500.00 - 3 Years
071I1000101 Bathrobe Fabric
Michigan State Industries |

5. FAMILY INDEPENDENCE AGENCY

- | | | |
|----|---------------------------------------|--|
| 1) | Symbiosis International
Okemos, MI | \$ 411,840.00 - 1 year
071I1000094 (2) Hourly IT
Consultants skilled in Oracle
for Local Accounting System
Replacement |
|----|---------------------------------------|--|

5. FAMILY INDEPENDENCE AGENCY continued

- | | | |
|----|----------------------------------|--|
| 2) | Merant, Inc.
Rockville, MD | \$ 4,187,976.00 - 2 years
431R1000015 Software
Configuration Management
Services |
| 3) | Unisys Corporation
Okemos, MI | \$ 13,123,792.00 - 1 year
431R1000282 Computer
Consultant to provide
Maintenance, Tech Services &
Support for ASSIST Project |

6. DEPARTMENT OF MANAGEMENT & BUDGET

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|----|--|--|
| 1) | Gerger Moretti Reporting
Kalamazoo, MI | \$ 1,000,000.00 - 3 years
071I1000082 SPLIT AWARD
Statewide Transcription
Services |
| | Dolman & Associates
Lansing, MI | \$ 1,000,000.00 - 3 years
071I1000082 SPLIT AWARD
Statewide Transcription
Services |
| | Regency Court Reporting
West Bloomfield, MI | \$ 1,000,000.00 - 3 years
071I1000082 SPLIT AWARD
Statewide Transcription
Services |
| | Datagration
Bloomfield Hills, MI | \$ 1,000,000.00 - 3 years
071I1000082 SPLIT AWARD
Statewide Transcription
Services |
| | Byrna J. Olson
East Lansing, MI | \$ 1,000,000.00 - 3 years
071I1000082 SPLIT AWARD
Statewide Transcription
Services |
| 2) | Network Reporting Co.
Cadillac, MI | \$ 1,000,000.00 - 3 Years
071I1000082 SPLIT AWARD
Court Reporting Services
Statewide |
| | Cynthia A. Lathrop
Lansing, MI | \$ 1,000,000.00 - 3 Years
071I1000082 SPLIT AWARD
Court Reporting Services
Statewide |

6. DEPARTMENT OF MANAGEMENT & BUDGET continued

2) Tamara A. Oconnor West Bloomfield, MI	\$ 1,000,000.00 - 3 Years 071I1000082 SPLIT AWARD Court Reporting Services Statewide
New Century Court Reporting Detroit, MI	\$ 1,000,000.00 - 3 Years 071I1000082 SPLIT AWARD Court Reporting Services Statewide
Heckman & Nardone Lansing, MI	\$ 1,000,000.00 - 3 Years 071I1000082 SPLIT AWARD Court Reporting Services Statewide

7. DEPARTMENT OF MILITARY AFFAIRS

1) Trettco, Inc. HDS Services Farmington Hills, MI	\$ 4,598,087.50 - 5 years 071I1000019 Institutional Food Service Contract - D.J. Jacobetti Home for Veterans
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8. DEPARTMENT OF TRANSPORTATION

1) Vaisala Inc. Plain City, OH	\$ 883,764.00 - 3 years 591R1000013 Automatic Weather Observation System, Aeronautics Administration
2) Midwest Safety Products, Inc. Grand Rapids, MI	\$ 375,000.00 - 5 Years 591R0000243 SPLIT AWARD Miscellaneous Safety Equipment & Clothing to include DMB and DNR
Advance Glove & Safety Co. Lansing, MI	\$ 200,000.00 - 5 Years 591R0000243 SPLIT AWARD Miscellaneous Safety Equipment & Clothing to include DMB and DNR

CONTRACT CHANGES/EXTENSIONS

9. DEPARTMENT OF CIVIL SERVICE

1) IBM Global Southfield, MI	\$ 5,803,545.00 Amendment \$ 27,560,978.00 New Total 071B9000492 (HRMN) Human Resource Management Network
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10. DEPARTMENT OF COMMUNITY HEALTH

1)	EDS Corporation Lansing, MI	\$ 132,558.00 Amendment \$ 19,711,181.41 New Total 071B4009055 ACCESS project management and oversight of help desk and system
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11. DEPARTMENT OF CORRECTIONS

1)	Raco Industries, Inc. Cincinnati, OH	\$ 150,000.00 Amendment \$ 300,000.00 New Total 071B0000213 Colorcard Printers, Supplies, Maintenance & Training for Digital ID system
2)	Healthrax International Glastonbury, CT	\$ 18,230.00 Amendment \$ 1,717,714.00 New Total 071B4009695 Physical Fitness & Rehabilitation Program
3)	Midwest Chemical & Supply Columbus, OH	\$ 150,000.00 Amendment \$ 1,279,761.00 New Total 071B6000773 Chemicals for Michigan State Industries

12. FAMILY INDEPENDENCE AGENCY

1)	Prosecuting Attorneys Association of Michigan Lansing, MI	\$ 744,331.00 Amendment \$ 1,552,923.00 New Total 431R0000223 PAAM Support & Maintenance Module for Child Support Enforcement System
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13. DEPARTMENT OF MANAGEMENT & BUDGET

1)	Haworth, Inc. Holland, MI	\$ 852,718.39 Amendment \$ 83,897,084.89 New Total 071B5000643 Open Space Office Furniture Statewide
2)	Combined Van Lines, Inc. Lansing, MI	\$ 360,000.00 Amendment \$ 834,660.00 New Total 071B7000229 Statewide Moving Services
3)	Unisys Corporation Okemos, MI	\$ 134,883.84 Amendment \$ 5,102,071.31 New Total 071B7000275 Network Consulting, Training Hardware & Software DMB

13. DEPARTMENT OF MANAGEMENT & BUDGET continued

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|----|--|--|
| 4) | William Marvy Co., Inc.
St. Paul, MN | \$ 150,000.00 Amendment
\$ 577,258.99 New Total
071B8000058 Personal Hygiene
Products Statewide |
| 5) | System Automation Corp.
Calverton, MD | \$ 33,400.00 Amendment
\$ 2,088,800.00 New Total
071B9000822 Software & Support
Services for Agriculture's
implementation of License 2000
Statewide |

SECTION III. RELEASE OF FUNDS TO WORK ORDER

SECTION IV. REVISION TO WORK ORDER

SECTION V. CLAIMS - PERSONAL PROPERTY LOSS

14. DEPARTMENT OF COMMUNITY HEALTH

- 1) Cynthia Abbott \$ 80.02

The claimant (00-SAB-218) requests \$80.02 reimbursement for her eyeglasses broken by a resident. Blue Cross/Blue Shield paid \$140.93 and the Department recommends approval of \$80.02 for the balance of the cost of the eyeglasses.

- 2) Sara Adams \$300.00

The claimant (00-SAB-219) requests \$300.00 reimbursement for her eyeglasses broken by a resident. Since the damaged glasses were only 3 months old and Blue Cross/Blue Shield will only pay for new glasses every two years unless there is a change in prescription, a claim was not submitted to them. The Department recommends approval of this claim.

- 3) Barbara Brown \$ 15.00

The claimant (00-SAB-220) requests \$15.00 reimbursement for eyeglasses broken by a client. The glasses were mended. The Department recommends approval of this claim.

- 4) Learwinson Jackson, Jr. \$140.45

The claimant (00-SAB-222) requests \$140.45 reimbursement for eyeglasses broken by a client. A claim was made on Blue Cross/Blue Shield and the remaining balance for the glasses was \$140.45 including eye examination. The Department recommends approval of \$135.45 for this claim.

15. DEPARTMENT OF CORRECTIONS

- 1) Brice Allen # 184701 \$ 77.05

The claimant (00-SAB/DOC-231) requests \$77.05 reimbursement for his coat lost while in the sole control of the Department. Claimant did not provide a receipt so the value of \$90.00 was determined from the Average Cost Schedule. The Department recommends approval of \$9.00 for the residual value of the coat.

- 2) Ronald Anderson-El # 144922 \$610.90

The claimant (00-SAB/DOC-161) requests \$610.90 reimbursement for several items of property allegedly lost by staff while he was in segregation on 7-10-96. He signed property receipts that did not list transcripts/briefs and now he says these items are missing. He also signed a property receipt after returning from segregation saying his all of his property was returned to him. This loss occurred too long ago to substantiate the loss through our records. The Department recommends denial of this claim.

- 3) Eric Boylan # 260088 \$ 90.00

The claimant (00-SAB/DOC-155) requests \$90.00 reimbursement for a damaged tape player and footlocker. Claimant indicated he attached a receipt for the footlocker but our office never received a receipt. There was no documentation of damage to the footlocker. Staff damaged the tape player. The value was determined by the Average Cost Schedule and the Department recommends approval of \$3.00 for the residual value of the tape player.

- 4) Lonnie Cunningham # 199255 \$ 23.36

The claimant (00-SAB/DOC-232) requests \$23.36 reimbursement for a tape player damaged by staff. The Department recommends approval of this claim.

- 5) William Eloby # 230846 \$259.65

The claimant (99-SAB/DOC-031) requests \$259.65 reimbursement for 16 cassette tapes, a tape player, an adapter, 6 pairs of socks, 1 pair tennis shoes, and 2 packs of batteries stolen because staff gave his key to another prisoner. The Prisoner Benefit Fund reimbursed claimant for the tennis shoes and batteries are not reimbursable. Claimant did provide receipts showing the age of the items but not the price. The Department recommends approval of \$21.97 for the residual value of the items based on the warehouse price sheet and the Average Cost Schedule.

15. DEPARTMENT OF CORRECTIONS continued

- 6) Corey Hardy # 233215 \$ 35.00

The claimant (00-SAB/DOC-247) requests \$35.00 reimbursement for a pair of headphones damaged during a shakedown. Claimant did not provide a receipt so the value was determined by the Average Cost Schedule. The Department recommends approval of \$2.70 for the residual value of the headphones.

- 7) Stanley Howard # 154931 \$999.00

The claimant (00-SAB/DOC-248) requests \$999.99 reimbursement for his personal property lost by staff. Claimant did not provide any receipts. Many of the items are un-reimbursable under Department Policy. The value of many of the items was undetermined and therefore they are also un-reimbursable. The value of the slippers, belt, shorts, TV, padlock, and earbuds was determined from the Average Cost Schedule. The Department recommends approval of \$12.40 for the residual value of these items.

- 8) Quang Quoc Huynh # 232890 \$950.00

The claimant (00-SAB/DOC-249) requests \$950.00 reimbursement for the cost of obtaining educational materials. The State Administrative Board does not reimburse expenses for obtaining educational materials. The Department recommends denial of this claim.

- 9) Jaman Parish # 273839 \$255.70

The claimant (00-SAB/DOC-166) requests \$255.70 reimbursement for 6 books, postage stamps, legal papers, posters, and tapes. Staff provided a list of damaged items which did not include any of the items except magazines(books). According to Operating Procedure, magazines are not reimbursable. The Department recommends denial of this claim.

- 10) Ivan Pulliam # 183812 \$371.00

The claimant (99-SAB/DOC-105) requests \$371.00 reimbursement for property allegedly lost in transfer. The missing radio had been lent to him, so it was destroyed as contraband property and will not be reimbursed. The value of the T-shirts was determined from a disbursement authorization. The value of the remaining items was determined from the Average Cost Schedule. The Department recommends \$47.30 for the depreciated or residual value of the items.

15. DEPARTMENT OF CORRECTIONS continued

- 11) Randy Smith # 211994 \$ 20.95

The claimant (00-SAB/DOC-152) requests \$20.95 reimbursement for 2 cassette tapes that he ordered and were lost by staff. Since the claimant never had possession of the tapes, the Department recommends approval of this claim.

- 12) Randy Smith # 211994 \$ 25.99

The claimant (00-SAB/DOC-153) requests \$25.99 reimbursement for beard trimmers that he ordered and were lost by staff. Since the claimant never had possession of them, the Department recommends approval of this claim.

- 13) William Whetstone # 177064 \$ 75.12

The claimant (00-SAB/DOC-217) requests \$75.12 reimbursement for books he ordered. The amount for the books was deducted from his account at Ryan Correctional Facility. Before he received the books, he was transferred to another facility. The check was returned to Ryan Correctional Facility but was never credited to claimant's account. The facility will credit this amount to his account so the Department recommends denial of this claim.

16. DEPARTMENT OF NATURAL RESOURCES

- 1) Paul D. Brown \$109.96

The claimant (99-SAB-207) requests \$109.96 reimbursement for two plug adapters that were damaged at his campsite due to a malfunction of the electrical outlet. The Department recommends reimbursement of this claim.

17. DEPARTMENT OF TRANSPORTATION

- 1) Scott Hobner \$790.96

The claimant (00-SAB-226) requests \$790.96 reimbursement for the loss of personal property used for his work at the St. Johns field office. A fire at the office destroyed this property. The Department recommends reimbursement of the depreciated value of \$779.28 for this claim.

- 2) Doris L. Shattuck \$64.00

The claimant (00-SAB-217) requests \$64.00 reimbursement for alignment of the front end of her vehicle. A bridge expansion joint steel plate cover failed to stay in place and damaged claimant's vehicle. The regional bridge maintenance crew did

17. DEPARTMENT OF TRANSPORTATION continued

not perform the work within established MDOT practices and procedures. MDOT was on notice of this condition. The Department recommends approval of this claim.

SECTION VI. CLAIMS - PERSONAL INJURY

SECTION VII. APPROVAL OF SPECIAL ITEMS

18. FAMILY INDEPENDENCE AGENCY

The FIA appropriations bill requires that liens be placed on real property when State Emergency Relief (SER) is issued for mortgage payments, land contract payments, property taxes and home repairs. The lien is required when payments exceed \$250.00 on one or a combination of these services. Such payments were made for delinquent taxes, and the recipients have prepaid the Department in full. The Department is requesting permission from the Board to release the following lien:

\$ 360.00 at 3765 Camino, Harrison, MI
\$ 738.99 at 5291 Harry St., Flint, MI
\$ 518.00 at 3320 Edsel St., Detroit, MI

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.

S U P P L E M E N T A L A G E N D A

FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD

December 12, 2000 Meeting, 11:00 a.m.
Bureau of Local Government Conference Room A

SECTION I. AGENCY CONTRACTS

SECTION II. DMB CONTRACTS

Requests approval of the following:

1s. DEPARTMENT OF MANAGEMENT AND BUDGET

- | | |
|--|--|
| 1) Prevost Car, Inc.
Lyndhurst, NJ | \$ 380,753.00 Total
591R1000022 One bus MDOT
will lease to Indian Trails
to subsidize service to
areas of the State that
would not normally be cost
effective |
|--|--|

SECTION III. RELEASE OF FUNDS TO WORK ORDER

SECTION IV. REVISION TO WORK ORDER

SECTION V. CLAIMS - PERSONAL PROPERTY LOSS

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SECTION I. AGENCY CONTRACTS

SECTION II. DMB CONTRACTS

Requests approval of the following:

1s. DEPARTMENT OF MANAGEMENT AND BUDGET

- | | | | |
|----|---|---|---|
| 1) | Gordon Food Service, Inc.
Grand Rapids, MI | \$ 2,499,970.50
\$ 17,499,794.38
0071B7000247 | Amendment
New Total
Canned Fruits
and Vegetables - Statewide |
| 2) | Gordon Food Service, Inc.
Grand Rapids, MI | \$ 4,399,798.20
\$ 7,039,677.52
071B0000375 | Amendment
New Total
Miscellaneous
Grocery Items - Statewide |

SECTION III. RELEASE OF FUNDS TO WORK ORDER

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